

MINUTES OF REGULAR MEETING DECEMBER 16, 2019

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Wayne Bartron, Kevin Blondina, Kathleen Clohessey
F. Cliff Graham, Shane Hrbek, Jeanine Paszkiel,
Suzanne Ross, Sarah Zydon
John R. Giacchi, Superintendent
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: Ronald Neal

Mr. Graham, Board President, opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement:

The Board Secretary has advised me that this meeting is being conducted in compliance with the "Open Public Meeting Act – Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Sunday Herald and the Star Ledger.

Approval of Regular Board Minutes

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the minutes of the following meetings as presented:

1. November 25, 2019 – Regular Meeting – Minutes

Attachment 1

PRESENTATIONS:

- A. Student presentation: Angela Patti provided an update on school activities.

CORRESPONDENCE: NA

OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mr. Blondina, seconded by Mrs. Ross, and carried unanimously by roll call vote, opened the meeting to the public for comment on agenda items at 7:04 p.m.

Mr. Graham read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be

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called upon. Once called, please come to the microphone and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Mrs. Kathleen Helewa, New Jersey School Boards Association Representative, addressed Mr. Blondina and Mrs. Paszkiel regarding their retirement from the Board of Education, wishing them the best of luck and saying it was a joy to work with them.

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by roll call vote, closed the meeting to the public for comment on agenda items at 7:08 p.m.

BOARD SECRETARY'S REPORT

Mrs. Decker reported that the Reorganizational Meeting will be held on Thursday, January 2, 2020.

CHIEF SCHOOL ADMINISTRATOR'S REPORT

Mr. Giacchi reported the following:

A. School updates:

- North Star Theater Company
- Winter Concert
- Shop-Rite student performance
- Chorus class trip to WSUS – Live Friday December 20, 2019 at 8:00 a.m.
- Addendum – basketball timekeeper appointment

B. Fire and security drills held during the month of November 2019 were as follows:

- November 11, 2019 - Fire Drill from 9:50 a.m. - 10:04 a.m.
- November 20, 2019 - Shelter-in-Place from 9:46 a.m. - 9:52 a.m.

COMMITTEE REPORTS

Personnel Committee – Kevin Blondina, Chair

Mr. Blondina provided a summary of the Committee Meeting.

Discussion: NA

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On motion by Mr. Graham, seconded by Mrs. Ross, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education rescinds the part-time paraprofessional offer of employment made to April Stearns.
- B. Resolved that the Board of Education approves the following appointment for the 2019-2020 school year pending receipt of required documentation:

Name/Position	Compensation	Effective Date
Lauren DeVore (<i>replace Stearns</i>) Part-time Paraprofessional (.71 FTE)	\$14.11 per hour, 5 hours per week, 183 days per year prorated – not benefit eligible	On or about 1/6/2020

- C. Resolved that the Board of Education appoints the following staff members as the Issuing Officer and Back-up Issuing Officer for Certificates of Employment (i.e., working papers):

- Lisa Vallacchi - Issuing Officer
- John Giacchi - Back-up Issuing Officer

- D. Resolved that the Board of Education approves professional development listed below:

Staff Member	Professional Development	Cost	Date
John Giacchi	Using Data to Improve Teaching, New Providence, NJ	<i>Registration: \$190 Plus related travel</i>	February 5, 2020
Carolyn Ryder	Using Data to Improve Teaching, New Providence, NJ	<i>Registration: \$190 Plus related travel</i>	February 5, 2020
Elaine Bartholomew	Do More for Students by Doing Less for Students, Newark, NJ	<i>Registration: \$279 Plus related travel</i>	February 12, 2020
Tyler Zuccheri	Do More for Students by Doing Less for Students, Newark, NJ	<i>Registration: \$279 Plus related travel</i>	February 12, 2020
Danielle Emery	Help Your Students Master the Next Generation Science Standards: Practical Strategies and Best, New Tools, Newark, NJ	<i>Registration: \$279 Plus related travel</i>	February 12, 2020

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Staff Member	Professional Development	Cost	Date
Shannon Zaremba	Help Your Students Master the Next Generation Science Standards: Practical Strategies and the Best, New Tools, Newark, NJ	<i>Registration: \$279 Plus related travel</i>	February 12, 2020

E. Resolved that the Board of Education amends the cost of professional development approved at the November 25, 2019 meeting as follows:

Staff Member	Professional Development	Cost	Date
Carolyn Ryder	Maximizing Your Effectiveness as an Instructional Coach, West Orange, NJ	<i>Registration: \$595 Plus related travel</i>	March 19, 2020 March 20, 2020

F. Resolved that the Board of Education approves the extra-curricular appointment of Alison Hendershot as basketball timekeeper for the 2019-20 school year at \$65 per night (JV & Varsity home games).

Education Committee – Jeanine Paszkiel, Chair

Mrs. Paszkiel provided a summary of the committee meeting.

Discussion: NA

On motion by Mr. Hrbek, seconded by Mr. Graham, and carried unanimously by roll call vote, approved the following resolutions:

A. Resolved that the Board of Education approves the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials (MOA) for the 2019-2020 school year.

B. Resolved that the Board of Education approves the following professional services:

Student	Provider/Services	Cost
*****6715	Dr. Fennelly - Psychiatric Evaluation – December 18, 2019	\$750

C. Resolved that the Board of Education approves the following assembly pending receipt of required paperwork:

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Organization/Program	Date	Cost
Grand Falloons – <i>Professor W's Earth Science Circus: RECYCLE & LITTER!</i>	February 7, 2020	No cost – <i>This assembly is paid for by the Sussex County Clean Communities grant.</i>

- D. Resolved that the Board of Education approves participating in Sustainable Jersey for Schools:

WHEREAS The Franklin Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

WHEREAS The Franklin Board of Education and Chief School Administrator seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

WHEREAS Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

WHEREAS Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

WHEREAS Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

WHEREAS The Franklin Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as "Green Team"), based on the guidance of Sustainable Jersey for Schools.

WHEREAS Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

WHEREAS The Franklin Board of Education will encourage the Green Team by providing networking and education opportunities.

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THEREFORE, IT IS RESOLVED that the Franklin Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board's intention to pursue certification.

WE HEREBY APPOINT Lisa Vallacchi, Ed.D to be the district's liaison to Sustainable Jersey for Schools.

WE DO HEREBY RECOGNIZE our School as the agent to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

WE AGREE TO complete district actions and to support the Franklin Borough School District in completing their actions.

Finance/Building & Grounds – Ronald Neal, Chair

Discussion: NA

On motion by Mr. Bartron, seconded by Mr. Hrbek, and carried by the following roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the vendor payments dated November 26, 2019 through December 16, 2019. **Attachment 2**

Fund 10	Charter School/ER FICA Share	29,770.28
Fund 11	General Expense	754,265.60
Fund 12	Capital Outlay	0
Fund 20	Special Revenue	74,429.07
Fund 60	Cafeteria	19,491.25
Fund 95	Student Activities	0
	Total	877,956.20

- B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for November 2019.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of November 30, 2019, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be is resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of November 30, 2019, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. **Attachment 3**

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- C. Resolved that the Board of Education approves between line item transfers as required by State rules and regulations for the month of November 2019. **Attachment 4**
- D. Resolved that the Board of Education approves the purchase of a 10' x 10' barn style shed from J&D Sheds, Franklin, New Jersey, at a cost not to exceed \$2,200 utilizing Preschool Expansion Aid funds.
- E. Resolved that the Board of Education authorizes Parette Somjen LLC to submit the fire alarm system project application to the DOE for approval as an other capital project. This project will be included with the fiscal year 2021 budget using capital reserve to fund the project.
- F. Resolved that the Board of Education approves an increase to the minimum hourly wage as of January 1, 2020 to \$11.00 per New Jersey law.
- G. Resolved that the Board of Education approves an annual service agreement with Johnson Controls, Edison, New Jersey, for the HVAC system at an annual cost of \$17,000 covering the time period from September 1, 2019 - August 31, 2020.
- H. Resolved that the Board of Education approves the following facility use request pending receipt of required paperwork and provided there is no conflict with school events:

Organization	Dates/Times	Facility Request
Camp Invention	<ul style="list-style-type: none"> • June 22 - 26, 2019 – pending any calendar changes • 8:00 a.m. - 2:30 p.m. <p><i>Note that the Board of Education waives the facility use fee for Camp Invention.</i></p>	<ul style="list-style-type: none"> • 5 classrooms - 1 for each module (4) and 1 room to store the recyclables for all of the prototyping • Cafeteria for the students to eat lunch
New Jersey School Boards Association	<ul style="list-style-type: none"> • January 30, 2020 from • 6:00 p.m. - 9:00 p.m. 	<ul style="list-style-type: none"> • Cafeteria and classrooms

Item A [exceptions below*], B-H

Yes	-	8
No	-	0
Abstain	-	0

***Check #13393**

Yes	-	7
No	-	0
Abstain	-	Mrs. Paszkiel

***Check #13402**

Yes	-	7
No	-	0
Abstain	-	Mr. Graham

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OLD BUSINESS:

Mrs. Ross gave an update on the Sussex County Educational Services Commission December Board Meeting.

NEW BUSINESS:

Mr. Giacchi spoke regarding Mr. Blondina and Mrs. Paszkiel years of service on the Board of Education.

Mr. Blondina thanked all board members and commended them on group effort accomplishments. Mrs. Paszkiel echoed Mr. Blondina's thoughts.

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mrs. Ross, seconded by Mr. Bartron, and carried unanimously by roll call vote, opened the meeting to the public for visitors to address the board.

Mr. Graham read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments not on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by roll call vote, closed the meeting to the public for visitors to address the board.

EXECUTIVE SESSION:

On motion by Mr. Blondina, seconded by Mrs. Ross, and carried unanimously by roll call vote, the following resolution was adopted:

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

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NOW THEREFORE BE IT RESOLVED, that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- ☒ Matters rendered confidential by state or federal law
- ☒ Personnel
- ☐ Appointment of a public official
- ☐ Matters covered by the attorney-client privilege
- ☐ Pending or anticipated litigation
- ☐ Pending or anticipated contract negotiations
- ☐ Protection of the safety or property of the public
- ☐ Matters which would constitute an unwarranted invasion of privacy
- ☐ Matters in which the release of information would impair a right to receive funds from the United States Government
- ☐ Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- ☐ Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

The Board returned to regular session at 7:30 p.m.

On motion by Mr. Blondina, seconded by Mrs. Paszkiel, and carried unanimously by voice vote, adjourned the meeting at 7:31 p.m.

Respectfully submitted,

Barbara A. Decker
Business Administrator/
Board Secretary